

**MINUTES OF MEETING
NAPLES RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Naples Reserve Community Development District held a Telephonic Public Meeting on May 5, 2020 at 11:00 a.m., at 1-888-354-0094 CONFERENCE ID: 8518503.

Present at the meeting, via telephone, were:

Donald Mears	Chair
Thomas Marquardt	Vice Chair
Robert Mulhere	Assistant Secretary
Heather Thompson	Assistant Secretary

Also present, via telephone, were:

Cindy Cerbone	District Manager
Daniel Rom	Wrathell, Hunt and Associates, LLC
Greg Urbancic	District Counsel
Terry Cole	District Engineer

FIRST ORDER OF BUSINESS

Call to Order/Roll Call

Ms. Cerbone called the meeting to order at 11:02 a.m. In consideration of the COVID-19 pandemic, this meeting was being held telephonically, as permitted under the Florida Governor's Executive Orders, which allow local governmental public meetings to occur via telephone. Today's meeting was advertised to be telephonic and the meeting agenda was posted on the District's website.

Supervisors Mears, Marquardt, Mulhere and Thompson were present. Supervisor Bieker was not present.

SECOND ORDER OF BUSINESS

Public Comments

There being no public comments, the next item followed.

THIRD ORDER OF BUSINESS

Presentation of Audited Financial Statements for the Fiscal Year Ended September 30, 2019, Prepared by Carr, Riggs & Ingram, LLC

NAPLES RESERVE CDD

May 5, 2020

Ms. Cerbone presented the Audited Financial Report for Fiscal Year Ended September 30, 2019 and discussed the information found on each page. It was a clean audit; there were no abnormalities, deficiencies, findings or instances of noncompliance.

FOURTH ORDER OF BUSINESS

Consideration of Resolution 2020-01, Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2019

Ms. Cerbone presented Resolution 2020-01 and read the title.

On MOTION by Mr. Marquardt and seconded by Mr. Mears, with all in favor, Resolution 2020-01, Accepting the Audited Financial Statements for the Fiscal Year Ended September 30, 2019, was adopted.

FIFTH ORDER OF BUSINESS

Consideration of Resolution 2020-02, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date

Ms. Cerbone presented Resolution 2020-02 and read the title. She reviewed the Proposed Fiscal Year 2021 Budget and addressed unremitted property taxes, tax certificates, unassigned fund balance and off-roll and on-roll items.

On MOTION by Mr. Mears and seconded by Mr. Marquardt, with all in favor, Resolution 2020-02, Approving a Proposed Budget for Fiscal Year 2020/2021 and Setting a Public Hearing Thereon Pursuant to Florida Law for August 18, 2020 at 11:00 a.m., at the offices of Coleman, Yovanovich & Koester, P.A., Northern Trust Bank Building, 4001 Tamiami Trail N., Suite 300, Naples, Florida 34103 or, if necessary, remotely by communications media technology and/or telephone, pursuant to the Florida Governor's Executive Orders; Addressing Transmittal, Posting and Publication Requirements; Addressing Severability; and Providing an Effective Date, was adopted.

**NAPLES RESERVE CDD
SIXTH ORDER OF BUSINESS**

May 5, 2020

Consideration of Resolution 2020-03, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Collier County Supervisor of Elections Begin Conducting the District's General Elections; Providing for Compensation; Setting for the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date

Ms. Cerbone presented Resolution 2020-03 and read the title. Seats 1 and 3, currently held by Supervisors Mears and Thompson, respectively, would be up for election. Mr. Urbancic noted the Supervisor of Elections' (SOE) office is closed to the public until mid to late May and the candidate qualifying period would be June 8 through 12, 2020. The Property Manager would e-blast the General Election information to residents. Ms. Cerbone responded to questions regarding expired Board seats, holdovers, qualified electors, recruiting neighbors to serve on the Board and the upcoming Landowners' Election.

On MOTION by Mr. Marquardt and seconded by Mr. Mulhere, with all in favor, Resolution 2020-03, Implementing Section 190.006(3), Florida Statutes, and Requesting that the Collier County Supervisor of Elections Begin Conducting the District's General Elections; Providing for Compensation; Setting for the Terms of Office; Authorizing Notice of the Qualifying Period; and Providing for Severability and an Effective Date, was adopted.

SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2020-04, Designating a Date, Time and Location for Landowners' Meeting and Election; Providing for Publication, Providing for Severability and an Effective Date

Ms. Cerbone presented Resolution 2020-04 and read the title. Seat 4, currently held by Supervisor Mulhere, would be up for election at the Landowners' Election. In order to nominate and cast a ballot for a potential candidate, an individual must be a landowner, a US citizen and a Florida resident. As to the location, Ms. Cerbone would first check the availability of the Naples Reserve Clubhouse, if it is not available, a nearby public meeting area and the last resort would be to hold the meeting at the offices of Coleman, Yovanovich & Koester, P.A., Northern Trust Bank Building, 4001 Tamiami Trail N., Suite 300, Naples, Florida 34103.

NAPLES RESERVE CDD

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On MOTION by Mr. Marquardt and seconded by Mr. Mulhere, with all in favor, Resolution 2020-04, Designating November 19, 2020 at 11:00 a.m., at either the Naples Reserve Clubhouse, a nearby public area or the offices of Coleman, Yovanovich & Koester, P.A., Northern Trust Bank Building, 4001 Tamiami Trail N., Suite 300, Naples, Florida 34103 as the Date, Time and Location for Landowners' Meeting and Election; Providing for Publication, Providing for Severability and an Effective Date, was adopted.

EIGHTH ORDER OF BUSINESS

Ratification of Corrective Utility Facilities and Warranty Deed and Bill of Sale (Naples Reserve Circle)

Ms. Cerbone presented the Corrective Utility Facilities and Warranty Deed and Bill of Sale for Naples Reserve Circle. Mr. Urbancic explained that the CDD previously approved the Form of Requisition to which the County typically attaches a Certificate of Contributory Assets. Since the Certificate was incorrect, Staff proceeded to record the correct document so it was necessary to ratify it.

On MOTION by Mr. Mulhere and seconded by Mr. Marquardt, with all in favor, the Corrective Utility Facilities and Warranty Deed and Bill of Sale (Naples Reserve Circle) and the Chair's execution of the document, was ratified.

NINTH ORDER OF BUSINESS

Acceptance of Unaudited Financial Statements as of March 31, 2020

Ms. Cerbone presented the Unaudited Financial Statements as of March 31, 2020.

On MOTION by Mr. Marquardt and seconded by Mr. Mulhere, with all in favor, the Unaudited Financial Statements as of March 31, 2020, were accepted.

TENTH ORDER OF BUSINESS

Approval of August 20, 2019 Public Hearing and Regular Meeting Minutes

Ms. Cerbone presented the August 20, 2019 Public Hearing and Regular Meeting Minutes.

NAPLES RESERVE CDD

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On MOTION by Mr. Mears and seconded by Mr. Marquardt, with all in favor, the August 20, 2019 Public Hearing and Regular Meeting Minutes, as presented, were approved.

ELEVENTH ORDER OF BUSINESS

Other Business

There being no other business, the next item followed.

TWELFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel: *Coleman, Yovanovich & Koester, P.A.*

Mr. Urbancic reported the following:

- As a result of recently passed legislative Bill 1466, Districts are no longer required to post the entire agenda package on CDD websites ahead of Board meetings.
- The purpose of the change was to make compliance more cost-effective.

B. District Engineer: *Hole Montes, Inc.*

There being no report, the next item followed.

C. District Manager: *Wrathell, Hunt and Associates, LLC*

I. 597 Registered Voters in District as of April 15, 2020

There were 597 registered voters residing with District boundaries as of April 15, 2020.

II. NEXT MEETING DATE: August 18, 2020 at 11:00 A.M.

- **QUORUM CHECK**

The next meeting would be held on August 18, 2020 at 11:00 a.m.

THIRTEENTH ORDER OF BUSINESS

**Audience
Requests**

Comments/Supervisors'

There being no audience comments or Supervisors' requests, the next item followed.

FOURTEENTH ORDER OF BUSINESS

Adjournment

There being no further business to discuss, the meeting adjourned.


On MOTION by Mr. Marquardt and seconded by Mr. Mears, with all in favor, the meeting adjourned at 11:55 a.m.

NAPLES RESERVE CDD

May 5, 2020

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Secretary/Assistant Secretary

DocuSigned by:

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Chair/Vice Chair