

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT  
DISTRICT**

**November 19, 2020**

**BOARD OF SUPERVISORS**

**REGULAR MEETING**

**AGENDA**

**Naples Reserve Community Development District**  
**OFFICE OF THE DISTRICT MANAGER**  
**2300 Glades Road, Suite 410W•Boca Raton, Florida 33431**  
**Phone: (561) 571-0010•Toll-free: (877) 276-0889•Fax: (561) 571-0013**

November 12, 2020

Board of Supervisors  
Naples Reserve Community Development District

<p><b><u>ATTENDEES:</u></b> Please identify yourself each time you speak to facilitate accurate transcription of meeting minutes.</p>
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Dear Board Members:

The Board of Supervisors of the Naples Reserve Community Development District will hold a Regular Meeting on November 19, 2020 at 11:00 a.m., at the Naples Reserve Clubhouse, 14885 Naples Reserve Circle, Naples, Florida 34114. The agenda is as follows:

1. Call to Order/Roll Call
2. Public Comments
3. Administration of Oath of Office to Newly Elected Supervisors [SEAT 4], *(the following to be provided in a separate package)*
  - A. Guide to Sunshine Amendment and Code of Ethics for Public Officers and Employees
  - B. Membership, Obligations and Responsibilities
  - C. Financial Disclosure Forms
    - I. Form 1: Statement of Financial Interests
    - II. Form 1X: Amendment to Form 1, Statement of Financial Interests
    - III. Form 1F: Final Statement of Financial Interests
  - D. Form 8B – Memorandum of Voting Conflict
4. Consideration of Resolution 2021-01, Canvassing and Certifying the Results of the Landowners' Election of Supervisors Held Pursuant to Section 190.006(2), Florida Statutes; and Providing for an Effective Date
5. Consideration of Resolution 2021-02, Ratifying and Approving Actions Taken by the Board of Supervisors at Meetings Held Via Media Communications Technology Pursuant to Executive Order No. 20-69, as Amended and Extended, as a Result of the COVID-19 Pandemic

6. Consider Appointment of Qualified Elector to Fill Vacancy in Seat 1
  - Administration of Oath of Office to Newly Appointed Supervisor *(the following to be provided in a separate package)*
7. Consider Appointment of Qualified Elector to Fill Vacancy in Seat 3
  - Administration of Oath of Office to Newly Appointed Supervisor *(the following to be provided in a separate package)*
8. Consideration of Resolution 2021-03, Designating a Chair, a Vice Chair, a Secretary, Assistant Secretaries, a Treasurer and an Assistant Treasurer of the Naples Reserve Community Development District, and Providing for an Effective Date
9. Acceptance of Unaudited Financial Statements as of September 30, 2020
10. Approval of August 18, 2020 Telephonic Public Meeting Minutes
11. Other Business
12. Staff Reports
  - A. District Counsel: *Coleman, Yovanovich & Koester, P.A.*
  - B. District Engineer: *Hole Montes, Inc.*
  - C. District Manager: *Wrathell, Hunt and Associates, LLC*
    - NEXT MEETING DATE: February 2, 2021 at 11:00 A.M.

○ QUORUM CHECK

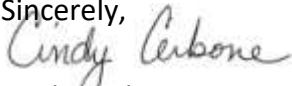
Seat 1*		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Seat 2	<b>THOMAS MARQUARDT</b>	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Seat 3*		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Seat 4**		<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO
Seat 5	<b>JEFFREY BEIKER</b>	<input type="checkbox"/> IN PERSON	<input type="checkbox"/> PHONE	<input type="checkbox"/> NO

\* Seats 1 & 3 subject to General Election

\*\*Seat 4 subject to Landowners' Election

13. Audience Comments/Supervisors' Requests
14. Adjournment

Should you have any questions, please contact me directly at (561) 346-5294.

Sincerely,  
  
Cindy Cerbone  
District Manager

**FOR BOARD MEMBERS AND STAFF TO ATTEND BY TELEPHONE:**

**CALL-IN NUMBER: 1-888-354-0094**

**CONFERENCE ID: 8518503**

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

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**RESOLUTION 2021-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT CANVASSING AND CERTIFYING THE RESULTS OF THE LANDOWNERS' ELECTION OF SUPERVISORS HELD PURSUANT TO SECTION 190.006(2), FLORIDA STATUTES, AND PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Naples Reserve Community Development District ("District") is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Collier County, Florida; and

**WHEREAS**, pursuant to Section 190.006(2), Florida Statutes, a landowners' meeting is required to be held within 90 days of the District's creation and every two years following the creation of the District for the purpose of electing supervisors of the District; and

**WHEREAS**, such landowners' meeting was held on November 19, 2020, and the below recited person was duly elected by virtue of the votes cast in his/her favor; and

**WHEREAS**, the Board of Supervisors of the District, by means of this Resolution, desire to canvass the votes and declare and certify the results of said election.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT:**

**Section 1.** The following person is found, certified, and declared to have been duly elected as Supervisor of and for the District, having been elected by the votes cast in their favor as shown:

\_\_\_\_\_ Seat 4 Votes \_\_\_\_\_

of the number of votes cast for the Supervisor, the above-named person is declared to have been elected for the following term of office:

\_\_\_\_\_ 4-Year Term

**Section 3.** This resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED THIS 19TH DAY OF NOVEMBER, 2020.**

Attest:

**NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

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## RESOLUTION 2021-02

### A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT RATIFYING AND APPROVING ACTIONS TAKEN BY THE BOARD OF SUPERVISORS AT MEETINGS HELD VIA MEDIA COMMUNICATIONS TECHNOLOGY PURSUANT TO EXECUTIVE ORDER NO. 20-69, AS AMENDED AND EXTENDED, AS A RESULT OF THE COVID-19 PANDEMIC

**WHEREAS**, the COVID-19 pandemic has significantly impacted the Naples Reserve Community Development District (the “District”) and those residing and owning property within the boundaries of the District; and

**WHEREAS**, on March 1, 2020, Governor Ron DeSantis (the “Governor”) issued Executive Order No. 20-51, directing the Florida Department of Health to issue a Public Health Emergency; and

**WHEREAS**, on March 1, 2020, the State Surgeon General and State Health Officer declared a Public Health Emergency exists in the State of Florida as a result of COVID-19; and

**WHEREAS**, on March 9, 2020, the Governor issued Executive Order No. 20-52, declaring a state of emergency for the entire State of Florida as a result of COVID-19; and

**WHEREAS**, in a series of actions in March 2020, President Donald Trump, the Centers for Disease Control and Prevention (the “CDC”), and the White House Coronavirus Task Force have issued guidance advising individuals to adopt far-reaching social distancing measures recommending restrictions on mass gatherings and congregations, including public meetings; and



**WHEREAS**, on March 20, 2020, the Governor issued Executive Order No. 20-69 temporarily suspending the statutory requirement that a quorum be present in person at a specific public place, authorizing the use of media communications technology, such as telephonic and video conferencing, as provided in Section 120.54(5)(b)2, Florida Statutes; and

**WHEREAS**, Executive Order No. 20-69 was amended and extended by subsequent Executive Orders of Governor Ron DeSantis, including Executive Order No. 20-246, which extended the temporary suspension of the statutory requirement that a quorum be present at a specific place and authorizing the use of media communications technology, until November 1, 2020 at 12:01 AM; and

**WHEREAS**, on March 24, 2020, the Governor issued Executive Order No. 20-83, directing the State of Florida Surgeon General and State Health Officer to issue a public health advisory urging the public to avoid all social and recreational gatherings of ten or more people and urging those can work remotely to do so; and

**WHEREAS**, the Governor, on April 3, 2020, issued Executive Order No. 20-91 (later amended by Executive Order 20-92), directing that all persons in Florida shall limit their movements and personal interactions outside their home to those necessary to obtain or provide essential services or to conduct essential activities; and

**WHEREAS**, on May 13, 2020, June 10, 2020, and on September 14, 2020, the District Board of Supervisors met, pursuant to and under the authority of Executive Order No. 20-69, as amended and extended, utilizing media communications technology; and

**WHEREAS**, the District Board of Supervisors intends to ratify and approve those actions taken by the District Board of Supervisors at its meetings held via media communications technology on May 13, 2020, June 10, 2020, and on September 14, 2020; and

**WHEREAS**, due to the COVID-19 pandemic and the health concerns associated with securing signatures on certain instruments necessary for the District to conduct business, including, but not limited to, agreements, proposals, resolutions, and approved meeting minutes, in accordance with the authority granted in Chapter 668, Florida Statutes, the District may have utilized DocuSign or other acceptable electronic signature software to secure signatures the proper District officials; and

**WHEREAS**, the Board hereby finds and determines that the use of DocuSign or other acceptable electronic signature software pursuant to Chapter 668, Florida Statutes, if any, between March 9, 2020 and October 31, 2020, was necessary to properly conduct the business of the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT, THAT:**

**Section 1.** The above recitals are true and correct and incorporated herein as if set forth in full herein. The Executive Orders referenced herein are incorporated herein by reference.

**Section 2.** Those actions taken by the District Board of Supervisors at its meetings held pursuant to the authority of the Governor's Executive Order No. 20-69, as amended and extended, via media communications technology on May 13, 2020, June 10, 2020, and on September 14, 2020 are hereby ratified and approved.

**Section 3.** Any use by the District between March 9, 2020 and October 30, 2020 of DocuSign or other acceptable electronic signature software pursuant to Chapter 668, Florida Statutes, in order to secure the signature(s) of the proper District officials on those instruments necessary for the District to conduct business, including, but not limited to, agreements, proposals, resolutions, and approved meeting minutes, is hereby ratified and approved.

**Section 4.** All sections, or parts thereof, which conflict herewith, are, to the extent of such conflict, superseded and repealed. In the event that any portion of this Resolution is found to be unconstitutional or improper, it shall be severed herein and shall not affect the validity of the remaining portions of this Resolution.

**Section 5.** This Resolution shall take effect immediately upon its adoption.

**PASSED AND ADOPTED** this 19<sup>th</sup> day of November, 2020, by the Board of Supervisors of the Naples Reserve Community Development District.

**ATTEST:**

**NAPLES RESERVE COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Print Name: \_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

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**RESOLUTION 2021-03**

**A RESOLUTION DESIGNATING A CHAIR, A VICE CHAIR, A SECRETARY, ASSISTANT SECRETARIES, A TREASURER AND AN ASSISTANT TREASURER OF THE NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Naples Reserve Community Development District (“District”) is a local unit of special-purpose government created by, and existing pursuant to Chapter 190, *Florida Statutes*, being situated in Collier County, Florida; and

**WHEREAS**, the Board of Supervisors of the District desires to appoint the below-recited persons to the offices specified.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT:**

1. **DISTRICT OFFICERS.** The District officers are as follows:

\_\_\_\_\_ is appointed Chair

\_\_\_\_\_ is appointed Vice Chair

Craig Wrathell is appointed Secretary

\_\_\_\_\_ is appointed Assistant Secretary

\_\_\_\_\_ is appointed Assistant Secretary

\_\_\_\_\_ is appointed Assistant Secretary

Cindy Cerbone is appointed Assistant Secretary

Daniel Rom is appointed Assistant Secretary

Craig Wrathell is appointed Treasurer

Jeff Pinder is appointed Assistant Treasurer

2. **EFFECTIVE DATE.** This Resolution shall become effective immediately upon its adoption.

**Adopted this 19<sup>th</sup> day of November, 2020.**

**ATTEST:**

**NAPLES RESERVE COMMUNITY  
DEVELOPMENT DISTRICT**

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Secretary/Assistant Secretary

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Chair/Vice Chair, Board of Supervisors

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

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**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT  
FINANCIAL STATEMENTS  
UNAUDITED  
SEPTEMBER 30, 2020**



**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2020**

	General Fund	Debt Service Fund Series 2014	Debt Service Fund Series 2018	Capital Projects Fund Series 2018	Total Governmental Funds
<b>ASSETS</b>					
Cash					
Available	\$ 72,250	\$ -	\$ -	\$ -	\$ 72,250
Investments					
Reserve	-	526,106	280,178	-	806,284
Revenue	-	333,480	311,350	-	644,830
Capitalized interest	-	-	5	-	5
Prepayment	-	42,556	-	-	42,556
Construction	-	-	-	12,555	12,555
Due from Naples AW	-	2,432	-	-	2,432
Due from Parrot Cay	-	33,194	-	-	33,194
Due from SFL Naples Reserve	-	-	61,648	-	61,648
Due from other	3,694	-	-	-	3,694
Prepaid expense	6,894	-	-	-	6,894
Total assets	<u>\$ 82,838</u>	<u>\$ 937,768</u>	<u>\$ 653,181</u>	<u>\$ 12,555</u>	<u>\$ 1,686,342</u>
<b>LIABILITIES</b>					
Liabilities:					
Accounts payable	\$ 1,792	\$ -	\$ -	\$ -	\$ 1,792
Developer advance	1,500	-	-	-	1,500
Total liabilities	<u>3,292</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>3,292</u>
<b>DEFERRED INFLOWS OF RESOURCES</b>					
Deferred revenue	-	35,626	61,648	-	97,274
Total deferred inflow of resources	<u>-</u>	<u>35,626</u>	<u>61,648</u>	<u>-</u>	<u>97,274</u>
<b>FUND BALANCES:</b>					
Restricted for					
Debt service	-	902,142	591,533	-	1,493,675
Capital projects	-	-	-	12,555	12,555
Unassigned	79,546	-	-	-	79,546
Total fund balances	<u>79,546</u>	<u>902,142</u>	<u>591,533</u>	<u>12,555</u>	<u>1,585,776</u>
Total liabilities, deferred inflow of resources and fund balances	<u>\$ 82,838</u>	<u>\$ 937,768</u>	<u>\$ 653,181</u>	<u>\$ 12,555</u>	<u>\$ 1,686,342</u>

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GENERAL FUND  
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Assessment levy: on-roll	\$ -	\$ 82,756	\$ 82,374	100%
Assessment levy: off-roll	-	22,105	22,105	N/A
Lot closings	47	47	-	N/A
Total revenues	<u>47</u>	<u>104,908</u>	<u>104,479</u>	100%
<b>EXPENDITURES</b>				
Supervisor fees	-	800	3,000	27%
FICA taxes	-	61	230	27%
Engineering	(2,102)	770	3,500	22%
Audit	-	7,000	7,000	100%
Legal	1,960	4,593	10,000	46%
Management, accounting, recording	4,080	48,960	48,960	100%
Debt service fund accounting	458	5,500	5,500	100%
Postage	17	213	500	43%
Insurance	-	5,894	6,325	93%
Trustee	-	4,760	4,428	107%
Trustee - second bond series	-	4,032	5,500	73%
Arbitrage rebate calculation	-	-	1,500	0%
Dissemination agent	167	2,000	2,000	100%
Telephone	4	50	50	100%
Printing & binding	29	350	350	100%
Legal advertising	971	1,678	1,200	140%
Annual district filing fee	-	175	175	100%
Contingencies	-	162	350	46%
Website	-	705	705	100%
ADA website compliance	-	199	200	100%
Property appraiser	-	854	1,287	66%
Tax collector	-	1,513	1,716	88%
Total expenditures	<u>5,584</u>	<u>90,269</u>	<u>104,476</u>	<u>86%</u>
Excess (deficiency) of revenues over/(under) expenditures	(5,537)	14,639	3	
Fund balance - beginning	85,083	64,907	42,590	
Fund balance - ending				
Assigned				
3 months working capital	30,863	30,863	30,863	
Unassigned	48,683	48,683	11,730	
Fund balance - ending	<u>\$ 79,546</u>	<u>\$ 79,546</u>	<u>\$ 42,593</u>	

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND - SERIES 2014  
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>	<u>Budget</u>	<u>% of Budget</u>
<b>REVENUES</b>				
Assessment levy: on-roll	\$ -	\$ 486,300	\$ 484,000	100%
Assessment levy: off-roll	-	20,923	56,549	37%
Assessment prepayment	-	42,481	-	N/A
Interest	4	638	-	N/A
Total revenues	<u>4</u>	<u>550,342</u>	<u>540,549</u>	102%
<b>EXPENDITURES</b>				
<b>Debt service</b>				
Principal	-	130,000	130,000	100%
Interest	-	386,888	386,888	100%
Total debt service	<u>-</u>	<u>516,888</u>	<u>516,888</u>	100%
<b>Other fees and charges</b>				
Tax collector	-	8,918	7,563	118%
Property appraiser	-	4,837	10,083	48%
Total other fees and charges	<u>-</u>	<u>13,755</u>	<u>17,646</u>	78%
Total expenditures	<u>-</u>	<u>530,643</u>	<u>534,534</u>	99%
Excess/(deficiency) of revenues over/(under) expenditures	4	19,699	6,015	
Fund balances - beginning	<u>902,138</u>	<u>882,443</u>	<u>866,125</u>	
Fund balances - ending	<u><u>\$902,142</u></u>	<u><u>\$902,142</u></u>	<u><u>\$872,140</u></u>	

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
DEBT SERVICE FUND - SERIES 2018  
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	Current Month	Year to Date	Budget	% of Budget
<b>REVENUES</b>				
Assessment levy: on-roll	\$ -	\$ 411,172	\$ 377,060	109%
Assessment levy: off-roll	-	72,724	196,551	37%
Lot closings	-	29,904	-	N/A
Interest	3	3,188	-	N/A
Total revenues	<u>3</u>	<u>516,988</u>	<u>573,611</u>	90%
<b>EXPENDITURES</b>				
<b>Debt service</b>				
Principal	-	135,000	135,000	100%
Interest	-	418,556	418,556	100%
Total debt service	<u>-</u>	<u>553,556</u>	<u>553,556</u>	100%
<b>Other fees and charges</b>				
Tax collector	-	6,946	7,855	88%
Property appraiser	-	3,794	5,892	64%
Total other fees and charges	<u>-</u>	<u>10,740</u>	<u>13,747</u>	78%
Total expenditures	<u>-</u>	<u>564,296</u>	<u>567,303</u>	99%
Excess/(deficiency) of revenues over/(under) expenditures	3	(47,308)	6,308	
Fund balances - beginning	<u>591,530</u>	<u>638,841</u>	<u>633,557</u>	
Fund balances - ending	<u><u>\$591,533</u></u>	<u><u>\$591,533</u></u>	<u><u>\$639,865</u></u>	

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
CAPITAL PROJECTS FUND - SERIES 2018  
FOR THE PERIOD ENDED SEPTEMBER 30, 2020**

	<u>Current Month</u>	<u>Year to Date</u>
<b>REVENUES</b>		
Interest	\$ -	\$ 124
Total revenues	<u>-</u>	<u>124</u>
<b>EXPENDITURES</b>		
Capital outlay	<u>3,902</u>	<u>4,908</u>
Total expenditures	<u>3,902</u>	<u>4,908</u>
Excess (deficiency) of revenues over/(under) expenditures	(3,902)	(4,784)
Fund balance - beginning	<u>16,457</u>	<u>17,339</u>
Fund balance - ending	<u><u>\$ 12,555</u></u>	<u><u>\$ 12,555</u></u>

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

**10**

**DRAFT**

**MINUTES OF MEETING  
NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Naples Reserve Community Development District held a Telephonic Public Hearing and Regular Meeting on August 18, 2020 at 1:00 p.m., at 1-888-354-0094, CONFERENCE ID: 8518503.

**Present at the meeting, via telephone, were:**

Donald Mears	Chair
Thomas Marquardt	Vice Chair
Robert Mulhere	Assistant Secretary
Heather Thompson	Assistant Secretary
Jeffrey Bieker	Assistant Secretary

**Also present, via telephone, were:**

Cindy Cerbone	District Manager
Daniel Rom	Wrathell, Hunt and Associates, LLC
Greg Urbancic	District Counsel
Terry Cole	District Engineer
Lucy Sparada	Resident
Greg Yanez	Resident

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Ms. Cerbone called the meeting to order at 1:03 p.m and noted that the meeting was scheduled for 11:00 a.m. but the start time was delayed. In consideration of the COVID-19 pandemic, this meeting was being held telephonically, as permitted under the Florida Governor's Executive Orders, which allow local governmental public meetings to occur via telephone. Today's meeting was advertised to be telephonic and the meeting agenda was posted on the District's website. All Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Public Comments**

There being no public comments, the next item followed.

40 **THIRD ORDER OF BUSINESS** **Discussion: Permit Recap**

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42 Mr. Cole discussed the status of permits and responded to questions.

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44 **FOURTH ORDER OF BUSINESS** **Discussion: Conveyance Recap**

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46 Mr. Cole discussed the conveyance and accompanying exhibits.

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48 **On MOTION by Mr. Mulhere and seconded by Mr. Marquardt, with all in favor,**  
49 **authorizing Staff to work with the Developer regarding any applicable permit**  
50 **transfers and conveyances to the CDD, and authorizing the Chair or Vice Chair**  
51 **to authorize any documents necessary in connection with those items, was**  
52 **approved.**

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55 **FIFTH ORDER OF BUSINESS** **Public Hearing on Adoption of Fiscal Year**  
56 **2020/2021 Budget**

57

58 **A. Proof/ Affidavit of Publication**

59 The affidavit of publication was included for informational purposes.

60 **B. Consideration of Resolution 2020-05, Relating to the Annual Appropriations and**  
61 **Adopting the Budget for the Fiscal Year Beginning October 1, 2020, and Ending**  
62 **September 30, 2021; Authorizing Budget Amendments; and Providing an Effective**  
63 **Date**

64 Ms. Cerbone reviewed the Proposed Fiscal Year 2021 Budget which was unchanged  
65 since last reviewed by the Board.

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67 **On MOTION by Mr. Mulhere and seconded by Mr. Marquardt, with all in favor,**  
68 **the Public Hearing was opened.**

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71 No members of the public spoke.

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73 **On MOTION by Mr. Mears and seconded by Mr. Marquardt, with all in favor,**  
74 **the Public Hearing was closed.**

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77 Ms. Cerbone presented Resolution 2020-05.

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<p>79 <b>On MOTION by Mr. Marquardt and seconded by Mr. Mears, with all in favor,</b></p> <p>80 <b>2020-05, Relating to the Annual Appropriations and Adopting the Budget for</b></p> <p>81 <b>the Fiscal Year Beginning October 1, 2020, and Ending September 30, 2021;</b></p> <p>82 <b>Authorizing Budget Amendments; and Providing an Effective Date, was</b></p> <p>83 <b>adopted.</b></p>
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86 **SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-06, Making a Determination of Benefit and Imposing Special Assessments for Fiscal Year 2020/2021; Providing for the Collection and Enforcement of Special Assessments, Including but Not Limited to Penalties and Interest Thereon; Certifying an Assessment Roll; Providing for Amendments to the Assessment Roll; Providing a Severability Clause; and Providing an Effective Date**

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98 Ms. Cerbone presented Resolution 2020-06 and read the title.

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<p>100 <b>On MOTION by Mr. Mears and seconded by Mr. Marquardt, with all in favor,</b></p> <p>101 <b>Resolution 2020-06, Making a Determination of Benefit and Imposing Special</b></p> <p>102 <b>Assessments for Fiscal Year 2020/2021; Providing for the Collection and</b></p> <p>103 <b>Enforcement of Special Assessments, Including but Not Limited to Penalties</b></p> <p>104 <b>and Interest Thereon; Certifying an Assessment Roll; Providing for</b></p> <p>105 <b>Amendments to the Assessment Roll; Providing a Severability Clause; and</b></p> <p>106 <b>Providing an Effective Date, was adopted.</b></p>
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109 **SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-07, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date**

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114 Ms. Cerbone presented Resolution 2020-07. This policy formalizes the District’s internal  
115 controls, in compliance with the Florida Statutes.

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**On MOTION by Mr. Marquardt and seconded by Mr. Bieker, with all in favor, Resolution 2020-07, Adopting an Internal Controls Policy Consistent with Section 218.33, Florida Statutes; Providing an Effective Date, was adopted.**

**EIGHTH ORDER OF BUSINESS**

**Consideration of Resolution 2020-08, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2020/2021 and Providing for an Effective Date**

Ms. Cerbone presented Resolution 2020-08.

The following changes would be made to the Fiscal Year 2020/2021 Meeting Schedule:

LOCATION: Clubhouse at Naples Reserve, 14885 Naples Reserve Circle, Naples, FL 34114

Additional Meeting: Add a Regular meeting immediately following the November 19, 2020 Landowners' Meeting at 11:00 AM.

**On MOTION by Mr. Mears and seconded by Mr. Marquardt, with all in favor, Resolution 2020-08, Designating Dates, Times and Locations for Regular Meetings of the Board of Supervisors of the District for Fiscal Year 2020/2021 and Providing for an Effective Date, as amended, was adopted.**

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution, 2020-09, Declaring a Vacancy in Seats 1 and 3 of the Board of Supervisors Pursuant to Section 190.006(3)(b), Florida Statutes; and Providing an Effective Date**

Ms. Cerbone presented Resolution 2020-09. It was necessary to declare Seats 1 and 3 vacant because no candidate qualified to run for either Seat.

**On MOTION by Mr. Marquardt and seconded by Mr. Mulhere, with all in favor, Resolution, 2020-09, Declaring a Vacancy in Seats 1 and 3 of the Board of Supervisors Pursuant to Section 190.006(3)(b), Florida Statutes; and Providing an Effective Date, was adopted.**

156 **TENTH ORDER OF BUSINESS** **Consideration of Release/Vacation of**  
157 **Platted Irrigation Easement**

158  
159 Mr. Urbancic presented the request to release an irrigation easement on the eastern  
160 boundary of the District and responded to questions. Discussion ensued regarding the  
161 easement and irrigation. Mr. Cole discussed the easement and responded to questions.

162

163 **On MOTION by Mr. Marquardt and seconded by Mr. Biecker, with all in favor,**  
164 **the Partial Vacation of Platted Irrigation Easement, as described, in substantial**  
165 **form, contingent upon reimbursement to the CDD for any fees incurred by the**  
166 **CDD from Counsel or Engineer in regard to this matter, and authorizing the**  
167 **Chair or Vice Chair to Execute, was approved.**

168

169

170 **ELEVENTH ORDER OF BUSINESS** **Acceptance of Unaudited Financial**  
171 **Statements as of June 30, 2020**

172

173 Ms. Cerbone presented the Unaudited Financial Statements as of June 30, 2020.

174

175 **On MOTION by Mr. Marquardt and seconded by Mr. Biecker, with all in favor,**  
176 **the Unaudited Financial Statements as of June 30, 2020, were accepted.**

177

178

179 **TWELFTH ORDER OF BUSINESS** **Approval of May 5, 2020 Telephonic Public**  
180 **Meeting Minutes**

181

182 Ms. Cerbone presented the May 5, 2020 Telephonic Public Meeting Minutes.

183

184 **On MOTION by Mr. Marquardt and seconded by Mr. Biecker, with all in favor,**  
185 **the May 5, 2020 Telephonic Public Meeting Minutes, as presented, were**  
186 **approved.**

187

188

189 **THIRTEENTH ORDER OF BUSINESS** **Other Business**

190

191 There being no other business, the next item followed.

192

193

194 **FOURTEENTH ORDER OF BUSINESS** **Staff Reports**

195

196 **A. District Counsel: *Coleman, Yovanovich & Koester, P.A.***

197 There being nothing further to report, the next item followed.

198 **B. District Engineer: *Hole Montes, Inc.***

199 There being nothing further to report, the next item followed.

200 **C. District Manager: *Wrathell, Hunt and Associates, LLC***

201 There being nothing further to report, the next item followed.

202

203 **FIFTEENTH ORDER OF BUSINESS** **Audience** **Comments/Supervisors'**  
204 **Requests**

205

206 There being no audience comments or Supervisors' requests, the next item followed.

207

208 **SIXTEENTH ORDER OF BUSINESS** **Adjournment**

209

210 There being no further business to discuss, the meeting adjourned.

211

212 **On MOTION by Mr. Marquardt and seconded by Mr. Biecker, with all in favor,**  
213 **the meeting adjourned at 2:11 p.m.**

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[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

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Chair/Vice Chair

**NAPLES RESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

**12C**

**NAPLES RESERVE COMMUNITY DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS FISCAL YEAR 2020/2021 MEETING SCHEDULE**

**LOCATION**

*Naples Reserve Clubhouse, 14885 Naples Reserve Circle, Naples, Florida 34114*

<b>DATE</b>	<b>POTENTIAL DISCUSSION/FOCUS</b>	<b>TIME</b>
<b>November 19, 2020</b>	<b>Landowners' Meeting and Regular Meeting</b>	<b>11:00 AM</b>
<b>February 2, 2021</b>	<b>Regular Meeting</b>	<b>11:00 AM</b>
<b>March 2, 2021</b>	<b>Regular Meeting</b>	<b>11:00 AM</b>
<b>May 4, 2021</b>	<b>Regular Meeting</b>	<b>11:00 AM</b>
<b>August 17, 2021</b>	<b>Public Hearing &amp; Regular Meeting</b>	<b>11:00 AM</b>